



**Industry Training Consultants**  
real estate training specialists



## COURSE

# TENANCY MANAGEMENT IN COMMUNITY HOUSING

**ENROL TODAY**

**ITC.NSW.EDU.AU OR 02 4001 0128**

### WHY STUDY WITH US?

Industry Training Consultants is a Registered Training Organisation (RTO#45537) offering nationally recognised training to the property agents sector in New South Wales. ITC provides more than your typical training services. We act as a consultant and advisor to many real estate agencies throughout the state and can assist in the design, development and implementation of compliance systems.

As an organisation, we believe in building a lasting business relationship by earning our clients praise and respect. We do this by providing tailored solutions to meet both organisation and individual needs, and exceptional ongoing service and support to our clients.

We understand that remaining available to our clients is of the highest priority. We are here to answer your questions in relation to our nationally accredited training programs, offer assistance and advice and have an open door policy on our business operations.



**INDUSTRY TRAINING CONSULTANTS WITH THE SUPPORT OF COMMUNITY HOUSING PROVIDERS HAS DEVELOPED A NON-ACCREDITED COURSE FOR TENANCY MANAGERS WORKING IN THE COMMUNITY HOUSING SECTOR.**

**WHAT YOU'LL LEARN**

- Completing the Tenancy Management in Community Housing course ensures you have the knowledge and skills required to manage tenants in community housing properties.
- Gain a comprehensive understanding of the residential tenancies act applicable to property professionals.
- Acquire a thorough understanding of the tenancy application process – including strategies for collection of rental arrears to minimise risk.
- Complete tenancy documentation in line with agency practice and legislative requirements.
- Develop the skills needed to manage and resolve conflicts with difficult tenants.

The Tenancy Management in Community Housing course is designed to equip you with everything you need to achieve a higher level of proficiency in tenancy management.

**METHOD OF DELIVERY**

Classroom – Face to face

**TIME**

9am – 12:30pm

**NOTE:** From 12:00pm to 12:30pm a product demonstration will be shown on how the **AGENTS SAFE CLOUD MANAGEMENT SYSTEM WORKS.**

**LOCATION**

At community housing centres throughout the hunter region and surrounding areas.

**PRICE**

\$180.00pp

**LANGUAGE, LITERACY AND NUMERACY**

There are no formal educational requirements for entry into this course however, Industry Training Consultants have provisions in place in accordance with The Standards for Registered Training Organisations for assessing Language, Literacy and Numeracy competence. Once an application has been assessed, a decision is made as to whether you need to undertake a Language, Literacy and Numeracy assessment.

All work is marked off by one of Industry Training Consultants accredited trainers.

**HOW TO ENROL**

You can enrol via our **COURSE DATES** page and by completing the **COURSE ENROLMENT FORM.**